



STANDARDS COMMITTEE

TERMS OF REFERENCE

If the school is required to receive additional support from the county council it is recommended that the governing body sets up a Standards and Effectiveness committee to formulate a robust action plan and monitor its progress. In some schools, this also takes on the roles and functions of the curriculum committee in order to avoid duplication and additional workload.

Membership

The Committee shall consist of at least 3 members of the governing body including the headteacher. The Committee shall select its own members from the Governing Body. *The headteacher is, ex-officio, a member of the committee.*

Non-voting participants may be invited to meetings by the committee as and when required.

Non-voting participants may be invited to meetings by the committee as and when required. These will include:-

- senior leaders
- middle leaders
- school advisers
- special support advisers (if the school is designated as having special support).

The committee will be appoint its own chair who should not be the headteacher.

The membership of the committee shall be reviewed and determined annually by the governing body.

Quorum

The quorum shall be a minimum of 3 governors, including the headteacher, but excluding any associate members.

The membership of the committee will be reviewed and determined annually by the governing body and recorded in the minutes of that governing body meeting.

The governing body will appoint a clerk to the committee, who will not be another governor.

The committee should seek external advice as appropriate, and in the case of a school requiring special support then the MIT adviser will have a standing invitation to attend the committee and has a duty to report to it. The school adviser will also attend as appropriate.

Quorum

The quorum shall be (3) governors including to the headteacher.

Meetings

The clerk to the committee shall be responsible for convening meetings of the committee. Procedures of any meeting held must be minuted and the minutes presented at the next meeting of the governing body.

The committee shall meet at least once each term and otherwise as required.

Responsibilities

The main function of the committee is to monitor and evaluate the standards and achievement of the school and the quality of education provided.

In particular, the committee will:

1. monitor and evaluate progress in meeting the key targets identified in the School Improvement Plan
2. monitor and evaluate the impact of the school improvement plan, curriculum policies and planning on the key areas of
 - quality of teaching, learning & assessment (including EYFS)
 - outcomes for pupils (including EYFS)
 - Leadership & Management and
 - Personal development, behaviour and safety
3. monitor pupil progress in relation to the targets set and with specific reference to particular groups;
4. receive and critically review school performance data including that from Knowsley Local authority; Fischer Family Trust; Analyse School Performance (ASP) and dashboard documents including the Schools' Comparison Tool;
5. monitor the progress and evaluate the impact of support received from the local authority or other bought in services;
6. monitor the impact of curriculum policies and planning on pupils' learning;
7. where school is in an Ofsted category, monitor progress in meeting the key issues identified in the Post-Ofsted Action Plan and subsequent Ofsted and HMI reports;
8. monitor and evaluate aspects of the school's provision e.g. pastoral care, guidance and support, leadership and management, SEND and inclusion, attendance and safeguarding;
9. ensure members of the committee and other governors have a clear understanding of the vision and aims and strengths and weaknesses of the school so they can actively contribute to the completion of the school's self-evaluation document (SEF);

10. request and receive reports, as and when required, from key members of staff e.g. curriculum leaders and senior leaders;
11. ensure that committee members and other governors keep themselves informed of the key initiatives and take part in appropriate training and development activities;
12. contribute to the preparation of any appropriate action or development plans;
13. be mindful of the requirements of the Equalities Act 2010.

Date approved: 10 October 2017

Renewal date: Autumn term 2018